

Galilee United Methodist Church (GUMC)
Request for Proposal Website Update

Galilee United Methodist Church (GUMC) is a church located in Sterling, VA. GUMC has approximately 1100 members and an international online presence. Individuals from five states and ten countries participate in worship services *weekly*. GUMC's current website is: <https://www.galileeumc.org/>.

GUMC seeks an individual or company to complete the following project. Ultimately, GUMC desires a partnership with website developer to redevelop our website, with potential for future work, as we evolve.

Project:

Develop and deliver a new WordPress website for the church.

The purpose of the GUMC website is to inform users about the services and missions of Galilee Church and to foster further community.

The existing website was developed in WordPress but uses proprietary PHP coding. The new website will be based on the existing website; however it will eliminate the proprietary PHP coding and use standard WordPress themes and menus to make the site easier to edit and update.

The website must present an open and welcoming interface. It must allow users easy access, navigation, and ability to interact where appropriate, including completing online forms (example: users can submit prayer requests, sign-up for service opportunities, and reserve rooms in our facility), view and drill down into calendars, as well as interact with existing third-party plugins and applications. The website will display pictures and stories, and host videos and podcasts. Essential to the functioning of the new site is the ability to seamlessly interface with third party applications and plugins for:

- Live streaming protocol that includes archived video
- Donations and giving.

The work must:

- Use standard WordPress themes and menus.
- Eliminate all PHP code layered on top of WordPress.
- Maintain all functionality including use of current plug-ins and streaming protocols.
- Deliver a website that is intuitive to use with easy to find desired/priority topics.
- Deliver a website that is easily editable by church staff.
- Present an image of an open, welcoming church with beautiful facilities and a friendly community.
- Provide a website that is portable to any host.
- Include basic user documentation.

Design tweaks are welcome but not necessary.

Work will be completed in consultation with GUMC staff members and volunteers to ensure usability and suitability for current needs.

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To be considered, please submit the following to webredesignteam@galileeumc.org:

- Proposed work plan with schedule of milestones and delivery.
- Resume or business proposal.
- Description of prior website work performed with link(s) to existing websites you have developed/enhanced.
- Proposed fixed price or hourly rate with an estimated number of hours expected to complete the project, including a “not to exceed” limit. Final compensation to be negotiated.
- References from individuals or companies for whom similar work has been successfully undertaken. This can include professors/instructors for those who have classroom experience.

Consideration will be given to:

- Experience
- References
- Cost
- Schedule

Schedule:

- GUMC Request for Proposal distributed - August 2, 2020.
- Questions are due 48 hours before the best consideration date.
- For best consideration submit requested information by **September 3, 2020** by email to webredesignteam@galileeumc.org.
- Interviews will be conducted with the top respondents.
- All submitted proposals will receive a response.

GUMC thanks you for your time and effort invested in this opportunity. We look forward to the possibility of working with you.