

**ALTERNATE LAY MEMBER AT LARGE
OF 2025 ANNUAL CONFERENCE**

**Print out and bring this completed form to the Registration Help Desk
at Annual Conference 2025 in Roanoke at the Berglund Center.**

In Accordance with The Standing Rules of Order and Procedure of the Virginia Annual Conference Par. i.B.3.v “Additional lay members to be elected by the lay members of the district conference of each district in such numbers as to provide that the total number of lay members from that district shall bear the same ratio to the total lay membership of the annual conference as the church membership of that district bears to the total church membership of the annual conference. Each district conference shall also elect alternates to those elected under this paragraph in number to equal at least one-third of the numbers provided under this subparagraph. The computations that form the basis for the determination of the additional lay membership to be elected by each district hereunder shall be based on the various membership categories as of the adjournment of the preceding annual conference. In making these computations, a lay person shall not be counted in more than one membership position.”

TO THE SECRETARY OF THE ANNUAL CONFERENCE:

I affirm that the District’s elected Lay Member at Large is not able to attend the 2025 Virginia Annual Conference, and therefore the person named below was duly elected as an Alternate Member at Large and will represent the district at the 2025 Annual Conference session.

(Name) _____

(Address) _____

I was elected as an **ALTERNATE LAY MEMBER AT LARGE** to the 2025 Annual Conference from the _____ District of the Virginia Annual Conference.

____ This position had not been filled yet

____ This position had been filled and I am replacing _____

(name of person)

Alternate Lay Member Signature

District Superintendent

Date _____