

**ELECTION OF ALTERNATE LAY MEMBER  
OF 2022 ANNUAL CONFERENCE**

In Accordance with The Book of Discipline, 2016

*Par. 251.2 "The lay member(s) of the annual conference and alternates shall be elected annually or quadrennially as the annual conference directs. If the charge's lay representative to the annual conference shall cease to be a member of the charge or shall for any reason fail to serve, an alternate member in the order of election shall serve in place. Both the lay members and the alternates shall have been professing members in good standing of The United Methodist Church for at least two years and shall have been active participants for at least four years next preceding their election, except in a newly organized church, which shall have the privilege of representation at the annual conference session."*

*Par. 252. 4b) "It will also be the responsibility of the church council to: . . . fill interim vacancies occurring among the lay officers of the church between session of the annual charge conference."*

**TO THE SECRETARY OF THE ANNUAL CONFERENCE:**

I affirm that the Church/Charge's elected Lay Member is not able to attend the 2022 Virginia Annual Conference, and therefore at

**(Check one)**     A Church Council Meeting **or**  
 A Properly Called and Authorized Charge Conference

**(Date of Meeting)** \_\_\_\_\_

**(Name)** \_\_\_\_\_

**(Address)** \_\_\_\_\_

I was elected as a **ALTERNATE LAY MEMBER** to the 2022 Annual Conference from the \_\_\_\_\_ United Methodist Church/Charge on the \_\_\_\_\_ District.

This position had not been filled yet

This position had been filled and I am replacing \_\_\_\_\_  
(name of person)

\_\_\_\_\_  
**Alternate Lay Member Signature**

\_\_\_\_\_  
**Recording Secretary of Church Council or Charge Conference or Pastor Signature**

**Date** \_\_\_\_\_