

Virginia Conference Annual Housing Allowance Review – due 6/1
Refer to [The Virginia Annual Conference Clergy Housing Policy](#)

See Sample on Back

DATE: _____

The undersigned have reviewed the clergy housing allowance of the _____
pastoral charge at (address) _____

Analysis

THE VIRGINIA CONFERENCE CLERGY HOUSING ALLOWANCE ASSESSMENT PROCEDURE

Each pastoral charge that provides a housing allowance for its appointed clergy shall determine the Fair Rental Value of homes that meet the Virginia Conference Minimum Parsonage Standards:

(Housing Allowances shall be based on the fair rental value for a 3 Bedroom, 1 ½ bath home in the community [zip code] in which the church is located, including heat and air conditioning).

Contact a real estate agent to provide current listing of at least three homes within its neighborhood. For an appointment in a more rural community, determine the Fair Rental Value of homes nearest the church that provides the most accurate value as possible.

1. Fair Rental Value of Homes
Home 1 _____ address _____
Home 2 _____ address _____
Home 3 _____ address _____
Home 4 _____ address _____
Home 5 _____ address _____
2. Average (after eliminating the highest and lowest ["outliers"]): _____
(This is the Fair Rental Value of a home for purposes of determining the clergy housing allowance for the church/charge.)
3. Annual cost of heat and air conditioning _____
4. Step 2 plus step 3 _____
This is the amount of the Housing Allowance (fair rental value plus heat and air conditioning) required by the Clergy Housing Policy.

CLERGY HOUSING ALLOWANCE COMPLIANCE PLAN

(Required if the amount of the clergy housing allowance recommended for adoption by the Charge Conference does not comply with the Virginia Conference)

Amount of Clergy Housing Allowance recommended to Charge Conference 202_: _____

Amount of Fair Rental Value plus heat & AC required per the Conference Clergy Housing Policy (#4 above): _____

Percentage of 20__ Housing Allowance compared to Clergy Housing Policy _____%

Percentage goal for 20__ Housing Allowance _____%

Percentage goal for 20__ Housing Allowance _____%

Percentage goal for 20__ Housing Allowance _____%

Based upon this compliance plan, our pastoral charge will set the Clergy Housing Allowance at the full amount of the Fair Rental Value of a home that complies with the Conference Clergy Housing Policy in the year _____.

SIGNATURES:

Chairperson, Pastor-Parish Relations Committee

Chairperson, Trustees

Pastor

Date _____

Virginia Conference Annual Housing Allowance Review – due 6/1
Refer to [The Virginia Annual Conference Clergy Housing Policy](#)

Sample

DATE: November 10, 2024

The undersigned have reviewed the clergy housing allowance of the First United Methodist Church pastoral charge at (address) 123 Church St., Richmond, VA

Analysis

THE VIRGINIA CONFERENCE CLERGY HOUSING ALLOWANCE ASSESSMENT PROCEDURE

Each pastoral charge that provides a housing allowance for its appointed clergy shall determine the Fair Rental Value of homes that meet the Virginia Conference Minimum Parsonage Standards:

(Housing Allowances shall be based on the fair rental value for a 3 Bedroom, 1 ½ bath home in the community [zip code] in which the church is located, including heat and air conditioning).

Contact a real estate agent to provide current listing of at least three homes within its neighborhood. For an appointment in a more rural community, determine the Fair Rental Value of homes nearest the church that provides the most accurate value as possible.

1. Fair Rental Value of Homes

Home 1 \$30,000 address 456 Main St.	
Home 2 <u>\$27,000</u> address <u>3231 First Ave.</u>	
Home 3 <u>\$28,000</u> address <u>1212 High St.</u>	
Home 4 <u>\$29,000</u> address <u>31 Low St.</u>	
Home 5 \$20,000 address 1515 Second Ave.	
2. Average (after eliminating the highest and lowest ["outliers"]): \$28,000/yr
(This is the Fair Rental Value of a home for purposes of determining the clergy housing allowance for the church/charge.)
3. Annual cost of heat and air conditioning \$ 2,000/yr
4. Step 2 plus step 3 \$30,000/yr
This is the amount of the Housing Allowance (fair rental value plus heat and air conditioning) required by the Clergy Housing Policy.

HOUSING ALLOWANCE COMPLIANCE PLAN

(Required if the amount of the clergy housing allowance recommended for adoption by the Charge Conference does not comply with the Virginia Conference)

Amount of Clergy Housing Allowance recommended to Charge Conference 2025:	\$25,000
Amount of Fair Rental Value plus heat & AC required per the Conference Clergy Housing Policy (#4 above):	\$29,000
Percentage of 2025 Housing Allowance compared to Clergy Housing Policy	85%
Percentage goal for 2026 Housing Allowance	<u>92.5%</u>
Percentage goal for 2027 Housing Allowance	<u>100%</u>
Percentage goal for 2028 Housing Allowance _____	_____

Based upon this compliance plan, our pastoral charge will set the Clergy Housing Allowance at the full amount of the Fair Rental Value of a home that complies with the Conference Clergy Housing Policy in the year _____.

SIGNATURES:

Chairperson, Pastor-Parish Relations Committee

Chairperson, Trustees

Pastor

Date _____