

**Virginia Conference Annual Housing Allowance Review – due 6/1**  
**Refer to [The Virginia Annual Conference Clergy Housing Policy](#)**

See Sample on Back

DATE: \_\_\_\_\_

The undersigned have reviewed the clergy housing allowance of the \_\_\_\_\_  
pastoral charge at (address) \_\_\_\_\_

**Analysis**

**THE VIRGINIA CONFERENCE CLERGY HOUSING ALLOWANCE ASSESSMENT PROCEDURE**

Each pastoral charge that provides a housing allowance for its appointed clergy shall determine the Fair Rental Value of homes that meet the Virginia Conference Minimum Parsonage Standards:

*(Housing Allowances shall be based on the fair rental value for a 3 Bedroom, 1 ½ bath home in the community [zip code] in which the church is located, including heat and air conditioning).*

Contact a real estate agent to provide current listing of at least three homes within its neighborhood. For an appointment in a more rural community, determine the Fair Rental Value of homes nearest the church that provides the most accurate value as possible.

1. Fair Rental Value of Homes  
Home 1 \_\_\_\_\_ address \_\_\_\_\_  
Home 2 \_\_\_\_\_ address \_\_\_\_\_  
Home 3 \_\_\_\_\_ address \_\_\_\_\_  
Home 4 \_\_\_\_\_ address \_\_\_\_\_  
Home 5 \_\_\_\_\_ address \_\_\_\_\_
2. Average (after eliminating the highest and lowest ["outliers"]): \_\_\_\_\_  
*(This is the Fair Rental Value of a home for purposes of determining the clergy housing allowance for the church/charge.)*
3. Annual cost of heat and air conditioning \_\_\_\_\_
4. Step 2 plus step 3 \_\_\_\_\_  
*This is the amount of the Housing Allowance (fair rental value plus heat and air conditioning) required by the Clergy Housing Policy.*

**CLERGY HOUSING ALLOWANCE COMPLIANCE PLAN**

*(Required if the amount of the clergy housing allowance recommended for adoption by the Charge Conference does not comply with the Virginia Conference)*

Amount of Clergy Housing Allowance recommended to Charge Conference 202\_: \_\_\_\_\_  
Amount of Fair Rental Value plus heat & AC required per the Conference Clergy Housing Policy (#4 above): \_\_\_\_\_

Percentage of 20\_\_ Housing Allowance compared to Clergy Housing Policy \_\_\_\_\_ %  
Percentage goal for 20\_\_ Housing Allowance \_\_\_\_\_ %  
Percentage goal for 20\_\_ Housing Allowance \_\_\_\_\_ %  
Percentage goal for 20\_\_ Housing Allowance \_\_\_\_\_ %

Based upon this compliance plan, our pastoral charge will set the Clergy Housing Allowance at the full amount of the Fair Rental Value of a home that complies with the Conference Clergy Housing Policy in the year \_\_\_\_\_.

SIGNATURES:

\_\_\_\_\_  
Chairperson, Pastor-Parish Relations Committee

\_\_\_\_\_  
Chairperson, Trustees

\_\_\_\_\_  
Pastor

\_\_\_\_\_  
Date \_\_\_\_\_

**Virginia Conference Annual Housing Allowance Review – due 6/1**  
**Refer to [The Virginia Annual Conference Clergy Housing Policy](#)**

**Sample**

DATE: November 10, 2024

The undersigned have reviewed the clergy housing allowance of the First United Methodist Church pastoral charge at (address) 123 Church St., Richmond, VA

**Analysis**

**THE VIRGINIA CONFERENCE CLERGY HOUSING ALLOWANCE ASSESSMENT PROCEDURE**

Each pastoral charge that provides a housing allowance for its appointed clergy shall determine the Fair Rental Value of homes that meet the Virginia Conference Minimum Parsonage Standards:

*(Housing Allowances shall be based on the fair rental value for a 3 Bedroom, 1 ½ bath home in the community [zip code] in which the church is located, including heat and air conditioning).*

Contact a real estate agent to provide current listing of at least three homes within its neighborhood. For an appointment in a more rural community, determine the Fair Rental Value of homes nearest the church that provides the most accurate value as possible.

1. Fair Rental Value of Homes
 

<del>Home 1 \$30,000 address 456 Main St.</del>	
Home 2 <u>\$27,000</u> address <u>3231 First Ave.</u>	
Home 3 <u>\$28,000</u> address <u>1212 High St.</u>	
Home 4 <u>\$29,000</u> address <u>31 Low St.</u>	
Home 5 <u>\$20,000</u> address <u>1515 Second Ave.</u>	
2. Average (after eliminating the highest and lowest ["outliers"]): \$28,000/yr  
 (This is the Fair Rental Value of a home for purposes of determining the clergy housing allowance for the church/charge.)
3. Annual cost of heat and air conditioning \$ 2,000/yr
4. Step 2 plus step 3 \$30,000/yr  
*This is the amount of the Housing Allowance (fair rental value plus heat and air conditioning) required by the Clergy Housing Policy.*

**HOUSING ALLOWANCE COMPLIANCE PLAN**

*(Required if the amount of the clergy housing allowance recommended for adoption by the Charge Conference does not comply with the Virginia Conference)*

Amount of Clergy Housing Allowance recommended to Charge Conference 2025:	\$25,000
Amount of Fair Rental Value plus heat & AC required per the Conference Clergy Housing Policy (#4 above):	\$30,000
Percentage of 2025 Housing Allowance compared to Clergy Housing Policy	85%
Percentage goal for 2026 Housing Allowance	<u>92.5%</u>
Percentage goal for 2027 Housing Allowance	<u>100%</u>
Percentage goal for 2028 Housing Allowance _____	_____

Based upon this compliance plan, our pastoral charge will set the Clergy Housing Allowance at the full amount of the Fair Rental Value of a home that complies with the Conference Clergy Housing Policy in the year \_\_\_\_\_.

SIGNATURES:

\_\_\_\_\_  
Chairperson, Pastor-Parish Relations Committee

\_\_\_\_\_  
Chairperson, Trustees

\_\_\_\_\_  
Pastor

Date \_\_\_\_\_