

March 2, 2023

MUSIC DIRECTOR POSITION

JAMIESON MEMORIAL METHODIST CHURCH

Introduction to Music at Jamieson Memorial Methodist Church

Music is an essential and joyous component in our church life at Jamieson and the quality of the music program is a source of pleasure and inspiration for many within the congregation and the greater community. Jamieson seeks a Music Director who will lead, develop, and implement a total music program that ministers with caring, imagination and grace to the needs of a diverse congregation.

Currently, Jamieson has its Sunday service at 10:00 AM. The senior choir participates in the worship service virtually year-round. Led by the Music Director, this is an all-volunteer SATB group that rehearses weekly. Rehearsals are approximately 1 hour on Wednesday evenings and may be extended for special programs.

Professional Qualifications

The music director should:

- Possess a strong faith in Jesus Christ and the ability to communicate that faith in a manner which makes evident the link between music and spiritually.
- Have a strong musical education or commensurate professional experience; with proficiency in choral conducting, vocal coaching, and keyboard.

Music Program Responsibilities

1. Plan, lead, and conduct rehearsals of the adult choir in preparation for a weekly offering of anthem(s) and service music and direct the presentation of same in the Sunday worship service.
2. Plan, schedule and prepare soloists, ensembles, or other choral offerings when fitting. This will require coordination with the pastor and Worship Committee.
3. Ensure accompaniment (either piano or organ) at all worship services to include: the Sunday worship service; special seasonal presentations and programs; weddings; and funerals. Volunteers and or fill in players as scheduled by the Music Director will be approved by the pastor.
4. Actively participate in the Worship Committee which will meet regularly to plan, coordinate, and design worship services reflective of pastoral and team vision.
5. Encourage and invite wider participation in the regular and special musical opportunities from within the congregation and, as appropriate, from the larger community.
6. Assist with the children's music program as needed.

Administrative Responsibilities

1. In coordination with the pastor and Worship Committee submit monthly musical selections in a timely manner, for inclusion in the weekly bulletin.
2. Select and order new music and maintain the choral library.
3. Attend regular staff and Worship Committee meetings as necessary in order to effectively plan and present the musical programs of the church.
4. Prepare and manage the annual budget for the music program.
5. Supervise and direct all paid, volunteer and contract musicians as required.
6. Report and maintain records of music usage for copyright purposes.

Time Commitment

The hours required for satisfactory completion of this job will vary with the organizational skills of the candidate and the seasonal demands related to special performances. It is expected that adequate management of the related tasks will require a minimum of 8 hours per week.

Vacation and Sick Leave Policy

The vacation and sick leave policy is available for review by contacting the church office.

Compensation

The music director is a salaried position. Annual compensation is \$7,400.00

Supervision

The Director of Music works under the leadership and direction of the pastor and is amenable to the Staff Parish Relations Committee for matters of employment, salary, and policy.

Assessment period

The first 90 days of employment will be a time for evaluation and communication for both Jamieson and the new Director of Music. The purpose of this assessment is to ensure that there is a good match for both.

Note:

Please submit resume to:

Mike Cowley

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Clarksville, VA 23927

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