

# VERONA UNITED METHODIST CHURCH

## Job Description

### Worship Musician

#### I. POSITION SUMMARY

To provide appropriate music primarily during the Sunday morning 11:00 am worship services and holy days (Holy Week and Christmas Services), including Prelude, Postlude, Doxology, Instrumental Anthem, accompaniment for the congregational hymns, the choir, and soloists, and other occasional service music as required. To play occasionally at the 8:30 am worship service in absence of pianist, and for other collaborative special services as planned.

#### II. GENERAL QUALIFICATIONS

- Honor the Christian faith and worship experience.
- Be proficient on the organ and/or piano.
- Degree preferred but not required.
- Become familiar with the order of worship of Verona United Methodist Church.
- Have good organizational and communication skills.
- As arranged, to attend rehearsals of the choir. This may include seasonal cantatas, special events, Holy Week and Christmas Season, substituting for the 8:30 accompanist, and other collaborative opportunities.
- Be dependable and willing to work with Music Director, Pastor and other Staff members in fulfilling the ministry of the Church.
- Be prepared and available to play for both Sunday services, as far as practical, in the event of an emergency, pre-arranged absences or illness.

#### III. LINE OF AUTHORITY

The Worship Musician shall be a part-time paid employee of the Verona United Methodist Church and is responsible to the Music Director, under the supervision of the Pastor and Staff-Parish Relations Committee.

#### IV. DUTIES

- Provide organ and/or piano accompaniment for congregational singing, choir and/or soloists, offertory and worship music for the 11:00 worship services each Sunday as agreed upon with the Music Director.
- Confer with Music Director as necessary to provide appropriate music for special services for Easter, Christmas, other holy days and services as planned.
- Play for choir rehearsals as needed and agreed upon with the Music Director.
- In consultation with the Music Director, be responsible for arranging a substitute when unable to fulfill obligations on any Sundays.
- Become familiar with the church's music library and assist in its upkeep.
- Request the Music Director to order music/materials as needed to have an adequate selection of music available.

- Advise the Music Director if repair or maintenance of the organ is needed so service person can be scheduled.
- Communicate to the Music Director and other music staff about the use, condition, and maintenance of the keyboard instruments. Contact tuners and organ builder on a regular basis for tuning and needed repairs.
- Provide music for occasional funerals or weddings, as requested and available. Separate compensation is provided for these.

V. OTHER

- Shall be permitted to use the keyboard instruments for practice at times when it is not in conflict with other scheduled Church activities.
- Provide counsel on decisions regarding use of the keyboard instruments.
- Identify prospective guest musicians in consultation with and recommendation to the Music Director.

Immediate Supervisor: Director of Music

Final Amenability: Staff-Parish Relations Committee, in consultation with the Pastor.

Cooperative Relationships:

- Considered Church professional staff and will work with and under the direction of the Music Director and the Pastor.
- work as a team member with all church staff, as well as congregational volunteers.

**Suggested hours:** Up to 5 hours per week (not including personal rehearsal time), depending on the needs and circumstances of the music program, with flexibility to coordinate or manage activities or events at other times. Attendance at music staff meetings is required (evenings, approximately once a quarter).

Salary: \$8,000 (negotiable with experience)

Revised \_\_\_\_\_