

Job Description

TITLE: **Vocal Ministry Leader**
FLSA STATUS: PT Hourly/Exempt (15-25hrs/wk)
I REPORT TO: Director of Worship & Arts
LAST UPDATED: October 2023

Position Overview

The Vocal Ministry Leader serves as a vital support to the music ministry at Christ Church. The position is designed to provide leadership, coaching & support to vocalists within the music ministry to sing with confidence and passion as they lead the congregation in singing praise and worship of our Lord, Jesus Christ. The vocal ministry leader will lead both front line singers (vocal team) and the worship choir.

Specific Skills, Gifts, Talents Needed

- *Leadership:* Having the ability to effectively guide groups of volunteers with confidence to achieve the musical goals desired within the worship service setting
- *Organization:* Communicating objectives and being prepared so that the ministry participants feel confident in following where you are leading them.
- *Compassion:* Understanding and caring for the hearts of the ministry team.
- *Excellence:* Striving to perform our best for the Audience of One in all that we do.
- *Contemporary:* Staying relevant to the culture while keeping our focus on the worship of our Lord.

Responsibilities

Vocal Coach (6-8hrs/wk)

- Rehearse and coach vocal team weekly Wed 6:45-10pm (with band 8-10pm) to achieve Worship Leader's desired arrangements
- Review and create charts when needed and upload charts/MP3s to online web hosting service
- Schedule vocal team singers in groups of 3-6 (S,A,T) on a rotating basis
- Identify best practices for providing vocalists with the tools to come to rehearsals prepared
- Advertise, recruit and audition potential vocalists to serve on the vocal team twice a year
- Meet with Worship & Arts leadership team quarterly for programing & visioning
- Provide spiritual leadership to team members
- Lift up and encourage team members to stretch their own personal abilities/talent in a way that encourages them to offer their very best to God
- Provide a nurturing and caring atmosphere in all worship & arts settings

Worship Choir Leader (12-15hrs/per scheduled singing date)

- Coordinate with Worship Leader and Worship Planning Team to plan music the choir will sing
- Provide spiritual leadership to the choir in a nurturing environment
- Provide strong organizational leadership for the choir
- Recruit singers to participate in scheduled choir dates
- Communicate with choir regularly regarding scheduled rehearsals and worship leading dates
- Provide choir with necessary tools to come to prepared for rehearsals (rehearsal packets: charts, lyrics, MP3s, pre-recorded harmony parts)
- Choir sings 6 times a year (Sept-May roughly every 6 weeks)
- Rehearse 2 Wednesday nights prior to scheduled singing weekend (8-9:30pm)
- Supervise Kids Shine Choir

****Worship Ministry Admin** (10-12hrs/wk)

- Worship Team scheduling (band, vocals, devotions)
- Prepare multitracks for weekly worship
- Supervise Shine Choir Leader (kids choir)
- Manage weekly ministry links (Spotify, rehearsal links)

Recommended Qualifications

- Demonstrated experience and references in leading vocal worship music
- Working knowledge of music theory
- Basic vocal arrangement understanding
- Fluently read sheet music
- Keyboard skills
- Ability to teach hearing harmony by ear
- Servants heart

**potential for additional hours providing administrative support to Worship Ministry

**Send resume to Brian Greene bgreene@christchurchva.org