

REQUEST FOR SPECIAL MAINTENANCE/RENOVATION FUNDING

The Virginia Annual Conference Wesley Foundation, Inc.

Due by October 1: Send to the BHECM by email to Becky Tate
(beckytate@vaumc.org)

Report for the year ending: _____

Campus Ministry Unit: _____

What repairs or improvements does this request cover? Please describe the project with as much detail as you can provide but as briefly as possible. Provide any documentation, proposals, estimates, or photos that may assist the Conference Property Managers committee in making its decision. If you need more space, you may attach other pages to this form.

Project: _____ Amount Requested: _____

Project: _____ Amount Requested: _____

Project: _____ Amount Requested: _____

Signed: _____ Date: _____

Chair – Property Committee

For Wesley Foundation, Inc. Board of Trustees

Amount Approved: _____ Date: _____

Recommendations:
