

Children's Minister

Chesterbrook United Methodist Church is a welcoming environment for people of all ages and backgrounds in the McLean and surrounding communities. We seek to make disciples of Christ with deep relationships with God and to spread His love by serving the world. Our community is excited to work with the Children's Minister to reach new people in new ways.

Children's Ministry seeks to introduce, instruct, and nurture children, ages 2-grade 5, in their Christian faith and in life, through Sunday school, worship, prayer, fellowship, service and evangelism. The role of the Children's Minister is to build a strong education program through building relationship with students, parents, and teachers, and Education Ministry Team (EMT) that strengthen the student's growth in faith in Jesus Christ.

Core Strengths

- A sense of call and passion for working with the children
- Must demonstrate good communication skills both oral and written when communicating with children, parents, volunteers, staff and the congregation
- Goal oriented with ability to articulate a clear vision for the ministry
- Ability to relate and enjoys working with children
- Friendly, approachable and enthusiastic team player
- Comes up with a lot of new and creative ideas to grow the children's ministry
- Good organization skills with strong attention to details
- Sincere commitment to work collaboratively with staff and volunteers
- Strong understanding of cultural diversity

Duties and Responsibilities

- Provide a dynamic environment to grow the Children's Ministry with the EMT and teachers
- Prepare weekly Sunday service
 - Prepare weekly Sunday message to children based on curriculum
 - Plan and coordinate the lesson plans for each children's class according to the curriculum decided by the EMT
 - Being in charge of setting up and closing down worship space and classrooms
- Develop or identify appropriate curriculum for children's ministry to help children develop the love of Christ
- Quarterly nurturing and equipping session with teachers
- Work closely together with the Education Ministry Team (EMT) to plan and lead/coordinate special events such as family fellowship events, Promotion Sunday, Seasonal/special events (Pancake Supper, Christmas/Easter program), and community outreach events
- Plan and coordinate with the EMT for Vacation Bible School (one week during summer) with focus on reaching out to the community

- Develop and coordinate experiences and opportunities to reach out to children in the community
- Participate in the preparation and development of the budget for Children Ministry
- Work with administrative staff to schedule, promote, and market children's ministry opportunities as needed
- Ensure that children are considered and included within the life of the Church

Expectations

- Understanding of United Methodism polity and doctrine
- Maintain daily prayer, consistent study, and weekly sabbath
- Part-time position and expected to work an average of 15 hours per week
- Will work on Sundays as well as other times agreed upon with Senior Pastor and SPRC
- Requires flexible hours, including evenings and weekends. It is recognized that the schedule may vary at different times of the year.
- Participation in weekly staff meetings and monthly EMT meetings
- Notify the Senior Pastor and EMT prior to any unforeseen absence from regularly scheduled hours, events or duties and provide a suitable substitute in case of anticipated absence