

# Mt. Pisgah United Methodist Church

---

## DIRECTOR OF YOUTH MINISTRIES

### Job Description

**Reports to:** Lead Pastor

### Job Summary

The Director of Youth Ministries is charged with planning, coordinating, directing, implementing, and evaluating programs and activities to attract youth in faith-based fellowship. The Director works in conjunction with the Youth Leadership Team with the goal of introducing and assisting youth in developing their personal faith and discipleship in Jesus Christ.

### Employment Qualifications

#### **Required:**

- A minimum of 1 to 2 years of demonstrated experience in youth ministry leadership (as staff member or volunteer)
- Ability to recruit, work with, and lead adult volunteers who would encourage youth in their spiritual development
- Strong organizational and communication skills with demonstrated facility with social media and other uses of modern technology

#### **Desirable:**

- Some college level work preferred with educational background in Bible and religious history/theology a plus
- Ability to work with and have a general knowledge of the developmental characteristics of middle school, high school, and special needs youth
- Play the guitar, sing, and lead youth in singing

### Essential Job Functions

1. Leadership
  - Lead the Youth Leadership Team to develop and implement a vision that will help the students grow in Christian maturity.
  - Lead the Youth Branch to implement a visionary and creative approach to Youth Ministry. This includes fun, educational, service, worship and community outreach events.
  - Lead Youth group in Bible Study and Worship.
  - Recruit, train, motivate, and empower volunteers to teach and lead youth activities.

## 2. Communication

- Develop and maintain effective communication utilizing social media as well as the latest audio-visual technology to stay organized and keep staff, volunteers, and students up to date.
- Maintain awareness of popular culture and its relevance to students' daily lives.

## 3. Availability

- Be present for scheduled youth activities as indicated on the planned schedule.
- Be present and accessible during the Sunday school hour.
- When possible, be with youth at functions outside of church-related activities for the purpose of building and maintaining relationships.
- Provide a schedule of anticipated office hours to facilitate opportunity for conversation and counsel with youth.

## 4. Planning and Coordination

- Plan, coordinate, direct, and evaluate the Youth Ministry of the church.
- Develop and maintain programs consistent with the personal spiritual growth of youth:
  - Study and select new materials, programs, curriculum, and educational methods on youth and family life for study and spiritual development.
  - Plan, organize, and supervise at least one mission trip annually
- Prepare the annual budget for the needs of the Youth Ministry and administer it in conjunction with the Youth Leadership Team.
- Facilitate fundraising for mission activities as needed.
- Coordinate and promote the work of the Youth Ministry within the church.

## 5. Other Duties

- Attend all Church Staff, Ministry Council, and Church Council meetings to represent the needs of the youth and young adults.
- Participate periodically in leading congregational worship.
- Perform other duties as assigned by the Pastor.
- Use appropriate internal forms and regulations for the scheduling of time and space use of church facilities.

## Work Schedule

This is a full-time salaried position, approximately 40 hours per week. The schedule of hours worked is determined in consultation with the Lead Pastor.